

TERMS & CONDITIONS

1. A place will be confirmed once we have received a completed booking form accompanied by the deposit. Places may be booked in multiples of whole weeks, usually with a minimum of 2 weeks. One week bookings are accepted if places are available.
2. The deposit fee is non-refundable.
3. Those attending International Summer School must comply with the directions given to them and abide by the rules of the School. We reserve the right to require the immediate removal of any child whose behaviour is inimical to the general interest and welfare of the School. In such circumstances there will be no refund of fees; and any additional cost incurred will be passed on to the parent or guardian for settlement.
4. We accept children on the assumption that they are in good health. We do not accept responsibility for any loss of, or damage to, any property belonging to participants attending the School. We do not accept responsibility for any loss or expense due to delays or changes in public transport, weather, quarantine, sickness, strike, riot or any other cause. We do not accept responsibility for any injury or loss of life to any participant, however caused.
5. Fees must be paid in full before the date of joining. Under no circumstances will children be admitted if fees have not been paid in full. Acceptable methods of payment are cash, personal cheques on UK Banks, travellers' cheques and bank drafts. Personal cheques should be made to International Summer School.
6. Cancellation of a booking for any reason whatsoever must be made in writing and takes effect from the date we receive such notice. Cancellation charges, which also apply to the curtailment of any booking, vary according to the amount of the notice we receive and are as follows:

Cancellation prior to commencement	Charge
<i>8-30 days (Monday-Friday)</i>	<i>65% of total holiday cost</i>
<i>2-7 days (Monday-Friday)</i>	<i>85% of total holiday cost</i>
<i>1 day or after commencement</i>	<i>100% of total holiday cost</i>

7. The programme details, together with the main brochure of which they form a part, have been published in good faith.

Should outside factors necessitate our making changes to any aspects of the Programmes, we reserve the right to do so.

8. These conditions, together with the published Programme details form the basis of any contract between parents/guardian and the School which contract is subject to the laws of England.

INSURANCE

Details of Insurance Cover for Students

The holiday insurance scheme covers students attending International Summer School. It is underwritten by ACE European Group Ltd. The cover provided under this Scheme is set out below. This, however, is intended only as a brief summary of the Insurance and in no way replaces the MASTER POLICY, containing the full Terms, Conditions and Exclusions, which is available for inspection at the office of International Summer School.

Personal Accident

Insurance for bodily injury to the Insured Person during the period of insurance and causing

Permanent Disablement £20,000
(Continental Scale)

Medical, Travel and Cancellation Expenses

Conditions Precedent

That all insured Persons are in good health physically and mentally at the date of booking and are not travelling against the advice of a qualified medical practitioner.

Benefits

Sum Insured Medical/Travel Expenses £10,000
Sum Insured Repatriation £500
Sum Insured Cancellation £1,000

The above figures exclude the first £50 of each and every claim.

The sum insured shown is an overall limit of cover per person.

Medical Expenses

Shall mean all reasonable costs incurred for hospital, surgical or other diagnostic or remedial treatment given or prescribed by a qualified medical practitioner. Dental or Optical Expenses are excluded unless incurred as a result of an emergency provided that all routine dental and optical treatment is completed prior to the journey.

Travel Expenses

Shall mean reasonable additional costs necessarily incurred for:

- (i) Travel and accommodation expenses of up to two relatives or friends of the Insured Person who, on medical advice, are required to travel to or remain with the Insured Person.
- (ii) Travel and accommodation expenses of the Insured Person incurred in returning to his or her normal country of domicile.
- (iii) Unforeseen travel expenses of the Insured Person incurred in returning to attend the funeral of a spouse, mother, father, daughter, son, sister, brother of the Insured Person in his or her normal country of domicile.

Repatriation

Up to a maximum of £500 necessarily incurred in returning the Insured Person to his or her normal country of domicile.

Cancellation

Should an Insured Person have to cancel the projected journey prior to commencement or have to curtail it by returning home before completion because of death, accidental bodily injury, illness or compulsory quarantine of the Insured Person the Insurers shall pay for any irrecoverable or extra payments which have to be made for travel and accommodation (up to a maximum of £1,000).

Baggage and Personal Property

Sum Insured - £800 any one person excluding the first £50 of each and every claim.

Claims Procedure

All claims to be reported direct to:
HSBC Insurance Brokers Ltd.
Schools Division
Rockwood House,
9-17 Perrymount Road,
Haywards Heath, West Sussex
RH16 3DU

This Insurance has been specially arranged for International Summer School by HSBC Insurance Brokers Ltd., Schools Division, Rockwood House, 9-17 Perrymount Road, Haywards Heath, West Sussex RH16 3DU to whom any enquiries may be made regarding the cover provided or for additional insurance that may be required.